

**CALL FOR FELLOWSHIPS SUPPORTING TRAVEL AND  
PARTICIPATION IN TRAINING & EDUCATION RELATED TO  
MEDITERRANEAN SEA RESEARCH- 2025**

**Tender No.: 25/1**

**DEADLINE FOR SUBMISSION 28/02/2025 AT 08:00**

The Mediterranean Sea Research Center of Israel (hereafter MERCI) aims to advance Israeli-based marine research in the Mediterranean Sea by supporting student and post-doctoral training. Accordingly, MERCI will help support travel and participation of students/technical staff and post-doctoral fellows in training and education venues related to Mediterranean Sea research (e.g. conferences/workshops//training related to marine research including infrastructure and equipment/data analyses).

**MERCI hereby issues a call for scholarships provided for travel and participation in training** (Hereafter: **"The Scholarship"**). **supporting graduate and post-doctoral fellows and technical staff working on Mediterranean Sea research from partner institutions** (University of Haifa, the Technion, the Weizmann Institute of Science, Tel Aviv University, Bar Ilan University, Ben Gurion University, the Hebrew University, Ruppin Academic Center, Reichman University, Ariel University, The Geology Survey of Israel, Israel Oceanographic and Limnological Research).

An applicant who meets the conditions of the call, and is selected in accordance with its conditions, will be entitled to receive funding of **up to 4,000 NIS**, as determined by MERCI, according to the criteria detailed in this call or up to the amount of the requested funding, whichever is lower (hereafter: **"the funding"**). Funding will be provided by MERCI subject to the awardee's participation in the training and against the presentation of the required documents and original receipts, all as detailed in this call.

**Eligibility**

**1. Eligibility in the Call is contingent upon fulfilling all the following conditions:**

- 1.1 The applicant is an active student for a Masters/ Doctorate / Post Doctorate degree or a professional technical staff at one of the partner institutions as defined above.

1.2 The event/venue proposed by the applicant is related to Mediterranean Sea research and/or provides techniques/training/skills that will promote the student/workers research and will occur either in Israel or abroad prior to **September 1, 2025**.

1.3 The proposed event/venue will occur after the Call's submission deadline and is expected to end by **September 1, 2025**.

**1.4 The application was submitted by the Call's deadline - February 28<sup>th</sup> 2025 .**

2. Support funding is subject to proof of participation in the training/venue and in compliance with all the terms of these regulations.

**Application procedure:**

3. Applications will be submitted to MERCI no later than the effective deadline as defined above. Applications will be submitted via email to: [merci@univ.haifa.ac.il](mailto:merci@univ.haifa.ac.il).

4. The application will contain the following documents:

- 4.1. The application form, in the format set forth in Appendix A of this Tender. The requested amount to be funded by the Center is to be stated in the abovementioned form for the purpose of participating in the venue/event and is to specify the requested expenses within the framework of this Funding and other funding sources from any other source or entity. Insofar as the supplementary funding sources are not known in full when the application is submitted, the applicant will present the supplementary funding sources in the submission form pursuant to MERCI's demand or immediately upon learning of them, whichever is earlier. Presenting the supplementary funding sources is contingent upon approval of support from MERCI according to this tender;

- 4.2. A detailed letter explaining the importance of the applicants participation in the training/event and why MERCI should support participation;

- 4.3. The applicant's curriculum vitae;

- 4.4. Valid approval of studies from applicant's academic institution;

- 4.5. The applicant's transcripts. For 1st year Master Degree students - Bachelor Degree grade sheet; for 2nd year Master Degree students - current grade sheet up to the current semester; for Doctorate students - grade sheet for Master Degree and current grades. For post-doctoral fellows – list of publications;

- 4.6. Letter of recommendation from applicant's academic supervisor or letter of recommendation from the academic or administrative director;
- 4.7. Confirmation of registration for training;
- 4.8. The applicant must submit the documents above in one document in PDF format and according to the order presented above. Please attach as the first page a list of documents and mark  the documents that are submitted;**
- 4.9. MERCI is entitled to disqualify incomplete applications;
- 4.10. Notwithstanding the above MERCI will be entitled to request from the applicant's supplementary documents or clarifications related to the proposal or all other submitted/necessary documents;

### Selection of supported applications

5. Applications that satisfy the participation conditions will be remitted to the Judging Committee on MERCI's behalf who will review them and select the winning applicants. Every member of the Committee will examine all the applications, excluding proposals from the Committee member's academic institution or others with a conflict of interest (mentors/mentees/joint work etc).
6. Notwithstanding the above, the Committee may refrain from selecting an applicant as a winner, to allow a variety of candidates to win from various disciplines/ departments and different institutions.

### General

7. The committee will be entitled to determine the number of support scholarships and the amounts funded in accordance with its discretion and MERCI's budget, provided that each scholarship does not exceed **4,000 NIS**. Final approval of the committee's decisions will be given in accordance with the available budget and with the approval of the chairman of the academic and training committee and subject to receiving administrative approval and budgetary approval of MERCI and subject to MERCI's procedures.
8. The funding will be awarded to the applicant (s) who will receive one payment by via MERCI in the form of a check or bank transfer to his/her bank account, subject to the following cumulative conditions:
  - a) The applicant/s participated in the event/venue to which they applied within this tender and presented MERCI with an official approval of participation as stated above.

- b) The applicant/s presented an e-ticket for travel to MERCI and proof of leaving and re-entering Israel prior and after the event/training (We recommend to keep the border control permits when entering and exiting Ben Gurion airport).
- c) The applicant/s presented invoices and original receipts to MERCI, against which reimbursements will be issued in accordance with the approved maximum amount.
- d) The applicant/s signed the declarations in Appendix B and Appendix C of this tender. The Funding will be awarded to a candidate or candidates who satisfied all conditions in the Tender Bylaws.
9. Reimbursement will be provided in accordance with the winning amount approved and only for costs associated with participation in the approved event/venue (the cost of registration, travel and accommodation costs). The following items will not be entitled to any remittance:
- Expenses funded by another source.
  - Expenses not approved in advance.
  - Any expense that is not directly related to participating in the agreed venue/event beyond that which is reasonable or customary, under the circumstances, at the Center's discretion.
10. The Funding for the winner will only be given subject to all the requisite documents as stated in item 4 being submitted to MERCI by **September 1, 2025**. Insofar as all or some of such documents are submitted after this date, MERCI will not reimburse the grantee and the grantee waives any allegation or claim in this respect.
11. MERCI is entitled to award only part of the Scholarship or not award any funding, at its sole discretion.
12. MERCI may at any time, at its sole discretion and for any reason act as follows - to stop or cancel the tender and/or change the conditions in these bylaws and/or change the Tender participation conditions and/or change the tender period and/or the dates and/or the funding amount and each participant waives any claim in respect thereto.
13. The tender will be executed in accordance with the Tender Bylaws detailed [here](#). and submission of an application to the tender will be considered as consent to all such tender conditions and Bylaws.
14. For further details please contact Mrs Shimrit Haimzon at: [merci@univ.haifa.ac.il](mailto:merci@univ.haifa.ac.il); Chairman of Academic Committee: Dr. Shiri Zemah Shamir [shiri.zemahshamir@runi.ac.il](mailto:shiri.zemahshamir@runi.ac.il)

## Appendix A

Application to receive funding support for participation in a  
workshop/convention/training/course in Israel or overseas

**Tender No. 25/01**

### **Part A – To Be Completed by the Student/Member of Technical Staff**

#### **Personal Details:**

Name: \_\_\_\_\_ I.D.: \_\_\_\_\_  
Address: \_\_\_\_\_ Department: \_\_\_\_\_  
Program of Study: \_\_\_\_\_ Institution Name: \_\_\_\_\_  
Mobile Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

#### **Details of the workshop/convention/training/course**

Title of workshop/convention/training/course \_\_\_\_\_

Organized by \_\_\_\_\_

Location of **workshop/convention/training/course**: \_\_\_\_\_

Date of training/conference: From \_\_\_\_\_ Until \_\_\_\_\_

Comments: \_\_\_\_\_

Attached hereto:  **Confirmation of Registration for the Convention**

#### **Details Pertaining to Expected Expenses (in NIS):**

Participation/Registration Fees: \_\_\_\_\_

Flight Expenses: \_\_\_\_\_

Accommodation Expenses: \_\_\_\_\_

Other: \_\_\_\_\_

**Total expected expenses:** \_\_\_\_\_

Additional Funding Source/s:  Academic Institution \_\_\_\_\_  Other \_\_\_\_\_

Amount and Nature of Assistance by the Additional funding source/s \_\_\_\_\_

\_\_\_\_\_

Requested Grant Amount from MERCi (in NIS): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Part B – To be completed by the academic supervisor/Head of Administration**

**Supervisor Recommendation:**

The Student/Member of Technical Staff \_\_\_\_\_ will participate in the above-detailed scientific training or activity.

Recommendation regarding the specific training/participation and how it will benefit the applicant in their Mediterranean Sea Research:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Appendix B – Grantee’s Declaration

The Mediterranean Sea Research Center of Israel (hereafter MERCI) has decided to provide you with a fellowship supporting travel and participation in training & education related to Mediterranean sea research (i.e. tender 25/1)

Prior to receiving the awarded funds you must complete your details below and state as follows:

I, the undersigned, (NAME AND SURNAME) \_\_\_\_\_  
bearer of I.D. No. \_\_\_\_\_ , Academic Institute: \_\_\_\_\_  
hereby declare and confirm that:

1. Winning the scholarship was not obtained in violation of the bylaws and/or contrary to its conditions and that in the event it is clarified to the contrary, I undertake to return the scholarship without prejudicing any relief and rights of MERCI and the Partners’ Institutions therein - pursuant to the law.
2. I am aware that I will receive the scholarship from the institution that I attend, and that I do not and will not have (nor will anyone on my behalf) any claim and/or demand from MERCI and the Partner Institutions therein and/or anyone on their behalf insofar as the tender and/or the scholarship is concerned.
3. I agree that my name and work that I submitted, or the gist thereof, may be published by MERCI and the partner institutions therein and I hereby waive any claim and/or demand in respect of such publication and/or use of my name and my work within the framework of the publications relating to this tender and/or other publications of MERCI and the Partner Institutions therein.
4. I confirm that any publication derived from my research will acknowledge the support from MERCI according to the following format: "Funding (or support) was provided to \_(your name)\_\_\_\_\_ by the Mediterranean Sea Research Center of Israel".
5. I am aware that any tax, deduction or demand for tax payment, of any kind, will be at my expense and at my expense alone. MERCI will be entitled to transfer to the tax authorities, if required by law, my details and/or withholding tax. MERCI will not be obligated to pay any tax regarding the winnings.

This is my name, this is my signature and the content of this statement of mine is true. : \_\_\_\_\_

## Appendix C. Reimbursement of Expenses

**Grantee's request to receive reimbursement of expenses incurred by participating in a convention /workshop /training /course in Israel or overseas.**  
Request is subsequent to the award provided by MERCi through "CALL FOR FELLOWSHIPS SUPPORTING TRAVEL AND PARTICIPATION IN TRAINING & EDUCATION RELATED TO MEDITERRANEAN SEA RESEARCH- 2025 – Tender 25/1

### Details Required for Reimbursement of Expenses

Name: \_\_\_\_\_ I.D.: \_\_\_\_\_  
Address: \_\_\_\_\_ Department: \_\_\_\_\_  
Program of Study: \_\_\_\_\_ Institution Name: \_\_\_\_\_  
Mobile Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Attached are the following documents:**

**Approvals attesting to my travel:**

- E-ticket;
- Photocopy of passport, including the page with my photograph and the pages with the stamps confirming my exit from the State of Israel and returning to Israel or boarding passes or Border control permits;

**Original invoices and receipts for reimbursement of expenses as follows (please mark the appropriate box with a V):**

- Payment for my participation in the Convention;
- Payment for Flight tickets;
- Payment for my accommodation;
- Additional expenses, please specify: \_\_\_\_\_

**Amount requested for reimbursement of expenses: \_\_\_\_\_ NIS**

**Receipt of the reimbursement is subject to advance approval, income tax regulations, and**

**I confirm that I am not receiving additional funding from other sources in respect of reimbursement of expenses that were approved within the framework of the Mediterranean Sea Research Center of Israel. I am aware that receipt of payment is contingent upon remitting original invoices and receipts.**

**In witness whereof, I hereto set my hands:**

Name	I.D.	Academic Institution	Date