

Tender to Assist in Funding the Participation in a Training in Israel related to the Use of Marine Instrumentation Equipment for Students Holding an Advanced Degree (Master, Doctorate, or Postdoctorate) or Technical Staff in Institutions Participating in the Mediterranean Sea Research—Center For Israel - Year A 5783

Tender No.: 23/1

The Partners' Institutions in the Center as defined above and detailed below are: University of Haifa, the Technion, the Weizmann Institute of Science, Tel Aviv University, Bar Ilan University, Ben Gurion University, the Hebrew University, The Ruppin Academic Center, Reichman University, Ariel University, Israel Oceanographic and Limnological Research. (Hereinafter: "**The Partner Institutions**"), wishes to encourage the participation of students holding advanced degrees and professional technical workers in training in Israel related to the use of marine instrumentation equipment, that took place in Israel and ended by 8/31/2023 (hereinafter: "**Training**").

A candidate who meets the conditions of the call and is selected in accordance with its conditions will be entitled to receive funding in the amount of up to 5,000 NIS, as determined by the center according to the criteria detailed in this call or up to the amount of the requested funding, whichever is lower (hereinafter: "**the funding**"). Funding Will be given by the center subject to participation in the training and against the presentation of the required documents and original receipts, all as detailed in this call.

The center hereby calls for participation in the competition to receive the funding.

Conditions To Participate In The Tender

1. Participating in the tender is contingent upon fulfilling the following accumulative conditions:
 - 1.1 The candidate is an active student for a Masters/ Doctorate / Post Doctorate degree or a professional technical worker at one of the partner institutions as defined above.



- 1.2 The training offered by the candidate and in which he participated is related to the use of marine equipment and instruments and the accessibility of the data obtained from them and was held in Israel.
 - 1.3 The training and its expenses took place and were carried out during the course of the 5783 academic year starting from 10/1/2022.
 - 1.4 The candidacy was submitted by the **28/09/2023** .
2. The funding is subject to the participation in the training and compliance with all the terms of these regulations.



The Manner To Submit Candidacy

Candidacy will be submitted no later than the effective date as defined above, to the Center via email to: merci@univ.haifa.ac.il

The candidacy will contain the following documents:

1. A detailed letter stating the importance of the candidate's participation in the training, and why the Center should support the funding thereof;
2. The candidate's Curriculum Vitae;
3. Valid approval of studies from one of the partner institutions or an employee's certificates indicating the professional need for further training (specifically in the field of equipment) for a technical employee;
4. The candidate's grades sheet for students of a Master Degree 1st year - Bachelor Degree grade sheet; for students in 2nd year - current grade sheet up to the current semester; for Doctorate students - grade sheet for Master Degree and current grades, if applicable; post-doctorate students - publications;
5. Letter of recommendation from candidate's direct mentor;
6. Confirmation of registration for training;



המרכז האקדמי רופין
Ruppin Academic Center

The candidate must submit the documents above in one document in PDF format and according to the order presented above. Please attach as the first page a list of documents and mark the documents that are submitted.

The Center will be entitled to request from the candidate to supplement documents or clarifications in respect of its proposal and any other detail.



Selection of the Winners

Proposals that satisfy the participation conditions will be remitted to the Judging Committee on the Center's behalf who will review them and select the winning candidate/s. Every member of the Committee will examine all the proposals, except proposals from the Committee member's academic institution. The Committee will base its decision *inter alia* on the basis of the following criteria -



average of grades (post doctorate - publications) (10%); The technological importance of the subject of the training and their position at the forefront of knowledge in the field of marine research - up to 20%; stature of the lecturers who are supposed to participate in the workshop from Israel and abroad - up to 20%; The degree of necessity in receiving the aid and additional financing factors if any - up to 30%; The raters' impression of the mentor's recommendations (10%); general evaluation (10%);



Notwithstanding the above, the Committee may refrain from selecting a proposal as the winner, to allow a variety of candidates to win from various disciplines/ departments and different institutions.

General

1. The committee will be entitled to determine the number of funding winners and the funding amounts in accordance with its discretion and the center's budget, provided that each funding does not exceed 5,000 NIS. Final approval of the committee's decisions will be given in accordance with the available budget and with the approval of the chairman of the teaching committee and subject to receiving administrative approval and budgetary approval of the Center and subject to the Center's procedures.
2. The funding will be awarded to the candidate(s) who will receive one payment by the center through a check or through a bank transfer to his/her bank account, subject to the following cumulative conditions-
 - a. The candidate participated in the training for which his candidacy was submitted to this call and presented to the center an official certificate of participation in the training.
 - b. The candidate presented to the center original invoices and receipts against which the funding will be transferred according to the amount of the winnings.
 - c. The candidate signed the version of the statement in Appendix B to this call as well as the version in Appendix C. The funding will be awarded to the candidate(s) subject to the fact that he/she has fulfilled all the conditions in the competition regulations.
3. It is clarified that the funding will be transferred according to the amount of the approved winnings and for the benefit of costs related to participation in the training only (the cost of the training itself as well as the cost of getting to it and the accommodation) and no funding will be given for -
 - a. Expenses already financed by another party.
 - b. Expenses not approved in advance.
 - c. Any expense that is not directly related to participation in the training and/or expense that exceeds what is reasonable



or acceptable under the circumstances, at the discretion of the center.

4. Funding for the winner will be provided only subject to all the documents required in section 2 above being submitted to the center no later than September 28, 2023. Insofar as the aforementioned documents, all or part of them, are submitted after this date, the center will not pay the funding amounts and the winning candidate waives any claim in this regard.
5. The Center is entitled to award only part of the scholarship, not award any scholarship, or to split the scholarship between more than one candidate, all in accordance with its sole discretion.
6. The Center may at any time, of its sole discretion and for any reason act as follows - to stop or cancel the tender and/or change the conditions in these bylaws and/or change the Tender participation conditions and/or change the tender period and/or the dates and/or the funding amount and each participant waives any claim in respect thereto.
7. The tender will be executed in accordance with the **Tender Bylaws** detailed in the following link: <https://merci.haifa.ac.il/calls-of-education-program/?lang=en> and merely submitting candidacy to the tender will be considered as consenting to all such tender and bylaws conditions.
8. contact For further details and questions you may Dr. Shiri Tsemah Shamir shiri.zemahshamir@runi.ac.il



Appendix A - Application to Receive Funding for Participation in a Training in Israel - Tender to Assist in Funding Participation in a Training in Israel Related to the Use of Marine Instrumentation Equipment for Students (Master's, Doctorate and Post-doctorate) and Technical Staff in Institutions Participating in the Mediterranean Sea Research Center for Israel –Year A 5783
Call No. 23/01



Part A – To Be Completed by the Student/Member of Technical Staff

Personal Details:

Name: _____ I.D.: _____

Address: _____ Major: _____

Program of Study: _____ Institution Name: _____

Mobile Telephone: _____ E-mail Address: _____

Details of the Convention:

Subject of the Convention:

Name of Organization Holding the Convention:

Location of the Convention:

Date of the Convention:

From _____ Until _____

Comments: _____

Attached hereto: **Confirmation of Registration for the Convention**

Details Pertaining to Foreseeable Expenses (in NIS):

Fees to Participate in the Convention: _____

Total Foreseeable Expenses: _____

Additional Funding Entity:

Academic Institution _____ Other _____

Amount and Nature of Assistance by the Additional Entity/Entities:

Requested Grant Amount (in NIS): _____

Signature: _____ Date: _____

Part B – To Be Completed by the Mentor/Head of Administration

Mentor's Recommendation:

The Student/Member of Technical Staff _____ has participated in the Convention whereby the details thereof are noted above. Recommendations and reasons to award assistance in funding expenses for the Convention, including relevance to his research topic:

Mentor's Name: _____

Signature: _____ Date: _____



Appendix B – Winners' Statement

The Mediterranean Sea Research Center of Israel (hereinafter “the Center”) respectfully award you Funding to participate in the Convention in Israel in the Sea Science field following your winning the tender and to allow you to participate in the Convention.

As a condition precedent to receiving the Funding you must complete your details below and state as follows:

I the undersigned _____, bearer of I.D. no. _____, at institution _____, hereby declare and confirm that:

1. My winning the Funding was not obtained in violation of the bylaws and/or contrary to its conditions and that in the event it is clarified to the contrary, I undertake to return the Funding amounts without prejudicing any relief and rights of the Center and the Partner Institutions therein pursuant to the law;
2. I am aware that I will receive the Funding from the Center subject to fulfilling all the conditions detailed in the tender bylaws and presentation of all the requisite documents on the required date, and that I do not and will not have and/or anyone on my behalf does not and will not have any claim and/or allegation and/or demand against the Center and the Partner Institutions therein and/or anyone on their behalf insofar as the tender and/or the Funding is concerned;
3. I agree that by the mere fact that I was awarded the Funding my name and details will be published by the Center and the Partner Institutions therein and I hereby waive any claim and/or demand in respect of such publication and/or use of my name within the framework of the publications relating to this tender and/or other publications of the Center and the Partner Institutions therein;
4. I undertake that any publication deriving from my participation in a training will mention the Center's support in the following format: “Funding (or support) provided to XXX by the Mediterranean Sea Research Center of Israel”;
5. I am aware that any tax, deduction or demand for payment of tax, of any type, will be my sole responsibility and at my expense. The Center may remit to the tax authorities, if required to do so by law, my details and/or deduct tax at source. The Center will not be obliged to pay any tax in connection with winning the tender.



Bar-Ilan University



המרכז האקדמי רופין
Ruppin Academic Center



This is my name, this is my signature, and the content of this statement of mine is true.



In witness whereof, I hereto set my hands:



Appendix C – Winner’s Request to Receive Reimbursement of Expenses for Participating in a Training in Israel Supported by the Mediterranean Sea Research Center for Israel According to the Tender – To Receive Funding to Participate in a Training in Israel related to the use of marine instrumentation equipment for Students Holding an Advanced Degree (Master’s, Doctorate, or Post-doctorate) and Technical Staff in Institutions Participating in the Mediterranean Sea Research Center for Israel – Year A 5783
Tender No.: 23/1



Request Details for Reimbursement of Expenses

Name of Student/Member of Technical Staff: _____

I.D.: _____

Address: _____ Major: _____

Program of Study: _____ Institution Name: _____

Mobile Telephone: _____ E-mail Address: _____

Attached hereto are the following documents:

Original invoices and receipts for reimbursement of expenses as follows (mark the appropriate box with a V):

- Payment for my participation in the Convention
- Additional expenses, please specify: _____

Amount requested for reimbursement of expenses: _____ NIS

Receipt of the Funding is subject to approval in advance of the executives and budget, income tax regulations and the Planning and Budget Committee.

I confirm that I am not receiving additional funding from other sources in respect of reimbursement of expenses that were approved within the framework of the Mediterranean Sea Research Center of Israel. I am aware that receipt of payment is contingent upon remitting original invoices and receipts.

In witness whereof, I hereto set my hands:

_____	_____	_____	_____
Name	I.D.	Date	Academic Institution



המרכז האקדמי רופין
Ruppin Academic Center

