



# Tender to Assist in Funding the Participation in a Convention/Workshop/Training/Course in Israel or Overseas in the Sea Sciences Field for Students Holding an Advanced Degree (Master, Doctorate, or Postdoctorate) or Technical Staff in Institutions Participating in the Mediterranean Sea Research

<u>Center for Israel –</u>
<u>Year A 5771</u>
Tender No.: 9/4

### TEL AVIV LINIVERSITY







### **Competition Bylaws**

### **Definitions**

The Center: The Mediterranean Sea Research Center of

Israel.

The Teaching Committee: A committee operating within the framework

of the Center the primary activity of which is to encourage advanced degree students in the research and teaching field relating to Mediterranean Sea research, and this by providing scholarships for excellence for research, focused and interdisciplinary workshops in Israel, enrichment courses overseas, study cruises on the Mediterranean

Sea, and such like.

The Partner Institutions: The Partner Institutions in the Center as defined

above and detailed below are: Bar-Ilan University, Ben-Gurion University of the

Negev, IDC Herzliya, Israel Oceanographic and

Limnological Research (IOLR), Tel Aviv University, the Hebrew University, the Ruppin Academic Center, the Technion, the Weizmann Institute of Science, and the University of

Haifa.

The Effective Date: **December 31, 2020 at 08:00** or another

date to be published by the Center.









































### **Interpretation**

1. In any event of a conflict and/or discrepancy between the provisions in these bylaws and other publications pertaining to the tender, including but not limited to publications through the media, the provisions in these bylaws should be deferred to for all senses and purposes.















### Introduction

- 2. The Center and the Partner Institutions comprising it are interested in encouraging the participation of students holding advanced degrees or members of technical staff in conventions/workshops/training/courses in the Sea Sciences field expected to be held in Israel or overseas and end by September 1, 2021 (hereinafter "the Convention"). To this end, the Center is interested in assisting to fund participation in the Convention subject to the approval of the Center's Executives and budget and budgetary availability.
- 3. A candidate who meets the competition conditions and is selected in accordance with the conditions in these bylaws will be entitled to receive funding of an amount of up to NIS 5,000, as determined by the Center pursuant to the criteria detailed in these bylaws or up to the requested funding amount, whichever is lower (herinafter "Funding"). The Funding will be awarded by the Center subject to participating in the Convention and subject to the provision of requisite documents and original receipts, all as detailed in these bylaws.
- 4. The purpose of these bylaws is to determine rules for application to the competition to receive Funding.

### **Rules for Participation in the Competition**

- 5. Participation in the competition is contingent upon fulfilling the following accumulative conditions:
  - 5.1. The candidate is an active student for a Master's/Doctorate/Postdoctorate degree or a member of technical staff at one of the Partner Institutions as defined above;
  - 5.2. The Convention proposed by the candidate and in which the candidate intends to participate is associated with the Sea Sciences field and is expected to be held overseas:
  - 5.3. The proposed Convention has not yet begun on the date the candidacy is submitted and is expected to end by September 1, 2021;
  - 5.4. The candidacy was submitted by the last date to submit candidacy, December 31, 2020.
- 6. Receipt of Funding is subject to participation in the Convention and the fulfillment of all conditions in these bylaws.
- 7. Submission of a candidacy to the competition means consenting to these bylaws unconditionally.











### **Submission of Candidacy**

- 8. Candidacy will be submitted no later than the Effective Date as defined above, to the Center via email to: merci@univ.haifa.ac.il.
- 9. The candidacy will contain the following documents:
  - A. The application form in the form of Appendix A of these bylaws; in the aforementioned form the candidate must state the requested amount to be funded by the Center for the purpose of participating in the Convention and specify the requested expenses within the framework of this Funding and other funding sources from any other source or entity. Insofar as the supplementary funding sources are not known in full at the candidacy submission stage, the candidate undertakes in the submission form to present the supplementary funding sources pursuant to the Center's demand or immediately upon receiving them, whichever is earlier, and will declare that the candidate is aware that presenting the supplementary funding sources to cover the full Convention expenses and approval of the supplementary funding sources by the Center are a condition precedent to winning the tender;
  - B. A detailed letter reasoning the importance of the candidate participating in the Convention and why the Center should support such funding;
  - C. The candidate's curriculum vitae;
  - D. For a student, valid approval of studies from one of the Partner Institutions, and for a member of technical staff an employee certificate and indication of the professional need for training (specific to the field of instrumentation/equipment);
  - E. For first year Master's degree students, the candidate's undergraduate degree transcript; for second year Master's degree students, the candidate's undergraduate transcript and graduate degree transcript through the current semester; for Doctoral students, the candidate's Master's degree transcript and current grades, if applicable; for Postdoctural students, a list of publications;
  - F. Letter of recommendation from the candidate's direct mentor or letter of recommendation from the academic and administrative director;
  - G. Confirmation of registration for the Convention.
- 10. The candidate must submit the documents above items above as a single document in PDF format and according to the order presented above. Attach as the first page a list of documents and mark the documents that are being submitted with a  $\square$  symbol.
- 11. Any candidate who does not attach all the requisite documents may have their candidacy disqualified by the Center.
- 12. Without derogating from the above, the Center retains the right to request that

























the candidate provide supplementary documents or clarifications with respect to the proposal or any other detail.

## TEL AVIV UNIVERSITY









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**INSTITUTE** 

### **Selection of Winner/s**

13. The Judging Committee (hereinafter "the Committee") will be comprised of four to five members of the Teaching Committee, including the Chair. The candidate applications that satisfied the participation conditions will be remitted to the Committee, which will review them and select the winning candidate/s. Every member of the Committee will examine all the requests, with the exception of requests by candidates attending the academic institution to which the Committee member belongs. Every application will be reviewed by at least two Committee members.

14. Grading the applications in general will be in accordance with criteria and weights as appearing in items 15.1–15.6 below. In the event and after such grading that a decision cannot be made with respect to the selection of the winning candidate/s, the Committee will hold an open discussion and the voting with respect to the winning candidates will be pursuant to a majority of votes.

- 15. The Committee will base its decision inter alia on the following criteria:
  - 15.1. Average grades (or list of publications for Postdoctoral students) (10%);
  - 15.2. The scientific or technological importance of the topic of the Convention and its position at the forefront of Mediterranean Sea research (up to 20%);
  - 15.3. The stature of the lecturers participating in the Convention from Israel and overseas (up to 20%);
  - 15.4. The necessity of assistance and additional funding entities, if applicable (up to 30%);
  - 15.5. Evaluation of the direct mentor's recommendations (10%);
  - 15.6. General evaluation of ratings (up to 10%).
- 16. Notwithstanding the above, the Committee may refrain from selecting a candidate as the winner, to allow a variety of candidates from various disciplines/departments and different institutions to win.
- 17. The Committee may request clarifications from the candidates insofar as the Convention that they wish to attend is concerned.
- 18. The Committee may determine the number of winners in the competition and the Funding amounts in accordance with the Center's discretion and budget provided that the Funding amount does not exceed NIS 5,000.
- 19. Final approval of the Committee's decision will be given in accordance with the available budget and subject to receiving the Center's executive's approval and budgetary approval and subject to the Center's procedures.
- 20. The Center, or an individual designated to act on its behalf, will notify the candidate that the candidate's application has won in an email message or via



School of Sustainability Founded by Israel Corp. ICL & ORL

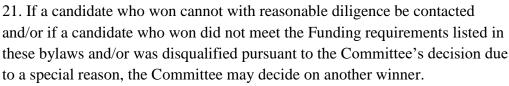








telephone, pursuant to the details remitted to it at the time the candidacy was submitted. Notices will also be remitted by the Center's staff to candidates whose applications were not selected.



22. The University's legal adviser or someone on its behalf will rule at any time when a misunderstanding or misinterpretation of the bylaws arises and will rule on any dispute between the Center and the winners or someone alleging that he won.









### **Transfer of Funding**

- 23. The Funding will be awarded to the winning candidate/s in one payment by the Center by check or a bank transfer to the candidate's bank account and this subject to the following accumulative conditions:
  - 23.1. The candidate/s participated in the Convention in respect of which the application was submitted in this tender and presented an official approval of participation at the Convention to the Center as stated above;
  - 23.2. The candidate/s presented an e-ticket for travel to the Center and proof of leaving the country and re-entering after the Convention;
  - 23.3. The candidate/s presented invoices and original receipts to the Center against which the Funding will be remitted in accordance with the winning amount;
  - 23.4. The candidate/s signed the format of the declaration in Appendix B of these bylaws and the application form in Appendix C. The Funding will be awarded to candidate/s who satisfy all the conditions in these bylaws.
- 24. It is hereby clarified that the Funding will be remitted in accordance with the winning amount approved and in favor only of costs associated with the participation in the Convention (the cost of the Convention itself and the cost of travel and accommodation will not be given as Funding). The following items will not be remitted:
  - 24.1. Expenses already funded by another entity;
  - 24.2. Expenses not approved in advance;
  - 24.3. Any expense that is not directly related to participating in the Convention and/or any expense beyond that which is reasonable or customary under the circumstances, at the Center's discretion.
- 25. The Funding will only be given to a winner subject to all the documents required under item 23 being submitted no later than September 1, 2021. Insofar as all or some of the documents are submitted after this date, the Center will not pay the Funding amounts and the winning candidate waives any allegation or claim in this respect.

















#### General

- 26. The Committee, as stated above, will select the winner. Every participant releases the Center and the Partner Institutions and/or their representatives and/or employees and/or the other participants in the competition of any allegation or claim relating to the competition.
- 27. The Funding cannot, under any circumstances, be converted to a monetary equivalent and/or other prize.
- 28. The winner will undertake that any publication deriving from the winner's participation in the Convention will mention the Center's support in the following format: "Funding (or support) provided to XXX by the Mediterranean Sea Research Center of Israel."
- 29. The Center and the Partner Institutions release themselves of any liability to send submission forms and/or appendices thereto via electronic mail.
- 30. It is hereby clarified that the Center's records and/or the records of anyone on its behalf pertaining to receipt of the submission forms via electronic mail are conclusive proof of receipt of the submission forms.
- 31. The mere participation in the competition will be considered as consent, approval, and a declaration that the participant therein has read these bylaws, agrees to the conditions, and is bound to act pursuant thereto, and even if he did not read the bylaws, he consents to these bylaws applying to him as if he had read them and will be bound by them for all senses and purposes. The participant is obligated to comply with the proper rules of conduct and not to act contrary to any law.
- 32. The Center and the Partner Institutions may at any time, at their sole discretion and for any reason, act as follows: to stop or cancel the competition and/or change the conditions in these bylaws and/or change the competition participation conditions and/or change the competition period and/or the dates and/or the Funding amount and/or number of winners, and each participant waives any claim and/or allegation in respect thereto.
- 33. Without derogating from the provisions in these bylaws, it is clarified that the Center and the Partner Institutions will not bear any liability in the event of an act and/or omission by a third party, including but not limited to a dispute with a third party in connection with this competition and/or these bylaws and/or the Funding subject matter of the competition.
- 34. The Center and the Partner Institutions will not bear any liability for any direct and/or indirect damage, including but not limited to shortening the tender period, and including but not limited to direct and/or indirect expenses incurred as a result of and/or in connection with participating in the tender and/or in connection with Funding, and/or in connection with participating or not participating in conventions, including but not limited to damages resulting from force majeure, accidents, diseases, theft, loss of any property, mental anguish,

























etc., and/or any decision and/or action taken and/or to be taken by a participant in reliance upon his participating in this tender and/or winning the Funding.

35. In any event, the winning participant will not have any claim and/or demand and/or allegation against those holding the competition and any other body affiliated thereto, or on behalf of any of these, in respect of any matter and purpose and anything associated directly or indirectly to this competition, including but without derogating from the generality of the above anything associated with the manner in which the competition is conducted, the manner in which the proposals are reviewed, and the manner in which the Funding is received and realized, or it not being realized.

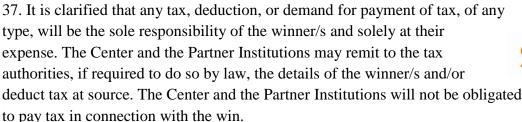








36. Responsibility to realize the full funding amount lies solely with the winner. The Center and the Partner Institutions will not bear any liability for the winning candidate/s not realizing all or some of the funding.







38. In the event it is proven that due to the negligence of the Center and the Partner Institutions or anyone on their behalf a participant was unable to participate in the competition and/or win the Funding and/or in the event a participant raises an allegation and/or demand in connection with the competition and this is found to be justified, the maximum compensation amount that the participant will be entitled to receive will be limited to NIS 5,000 only.



39. It is clarified that in the event the Convention is canceled after winning, the Funding will be canceled and the winning candidate will not be entitled to any Funding, including, but not limited to, Funding for any ancillary expenses.
40. It is clarified that any tax, deduction, or demand for payment of tax, of any type, will be the winner/s sole responsibility and solely at their expense. The Center may remit to the tax authorities, if required to do so by law, the winner's details and/or deduct tax at source. The Center and/or the Partner Institutions will not be obligated to pay tax in connection with the win.



41. For further details and questions, please may contact Ms. Rotem Dori at: <a href="mailto:merci@univ.haifa.ac.il">merci@univ.haifa.ac.il</a>. For information or questions on this tender, please contact the Responsible Parties, Dr. Gil Rilov, National Institute of Oceanography <a href="mailto:rilovg@ocean.org.il">rilovg@ocean.org.il</a> and Dr. Shiri Zemah Shamir, IDC Herzliya <a href="mailto:shiri.zemahshamir@idc.ac.il">shiri.zemahshamir@idc.ac.il</a>.



42. In these bylaws, use of the masculine form is solely for convenience purposes, and the provisions also relate to the feminine form impliedly.













workshop/Convention/Training/Course in Israel or Overseas – Tender	<u>10</u>	
Assist in Funding Participation in a Convention/Workshop/	האוויררחינוה העררים רירועלים	
Training/Course in Israel or Overseas in the Sea Sciences Field for	האוניברסיטה העברית בירושלים THE HEBREW UNIVERSITY OF JERUSALEM	
Students Holding an Advanced Degree (Master's, Doctorate, or	allen-	
Postdoctorate) and Technical Staff in Institutions Participating in the	of Section 15	
Mediterranean Sea Research Center for Israel – Year A 5771	Bar-Ilan University	
<u>Tender No.: 9/4</u>	Dar-Hari Oniversity	
Part A – To Be Completed by the Student/Member of Technical Staff	Ben-Gurion University	
Personal Details:	of the Negev	
Name:I.D.:		
Address: Major:	WEIZMANN INSTITUTE OF SCIENCE	
Program of Study: Institution Name:	OF SCIENCE	
Mobile Telephone: E-mail Address:		
	School of Sustainability Founded by Israel Corp.,	
<b>Details of the Convention:</b>	HERZLIYA   ICL & ORL	
Subject of the Convention:		
Name of Organization Holding the Convention:		
Location of the Convention:	המרכז האקדמי רופין Ruppin Academic Cente	
Date of the Convention:	100 m 100 m	
FromUntil	8 3K	
Comments:		
Attached hereto: Confirmation of Registration for the Convention	SURVE	

Appendix A – Application to Receive Funding to Participate in a

### **Details Pertaining to Foreseeable Expenses (in NIS):**

Fees to Participate in the Convention: Flight Expenses: Accommodation Expenses: \_\_







Other:		
Total Foreseeable Expenses:		
		TEL AVIV UNIVERSITY
Additional Funding Entity:	_	TECHNION
Academic Institution	Other	Israel Institute of Technology
Amount and Nature of Assistance by the	Additional Entity/Entities:	<b>†</b>
		האוניברסיטה העברית בירושלים THE HEBREW UNIVERSITY OF JERUSALEM
Requested Grant Amount (in NIS):		$_{ m qsc}$ elle $n_{ m Ce}$
		de de l'écoupe à l'éco
Signature: Date:		Bar-Ilan University
Part B – To Be Completed by the Mer	ntor/Head of Administration	Ben-Gurion University
Mentor's Recommendation:		Ben-Gurion University of the Negev
The Student/Member of Technical Staff	will partie	cipate
in the Convention whereby the details th	ereof are noted above.	WEIZMANN
Recommendations and reasons to award	assistance in funding expenses for	the INSTITUTE OF SCIENCE
Convention, including relevance to his r	esearch topic:	
		School of Sustainability
		HERZLIYA Founded by Israel Corp.,
		המרכז האקדמי רופין Ruppin Academic Center
		100 sn 100 sn
		SURVEY
		_
Mentor's Name:		
Signature:	Date:	חקר יתים ואגמים לישראל Israel Oceanographic & Limnological Research





























### Appendix B – Winners' Statement

The Mediterranean Sea Research Center of Israel (hereinafter "the Center") in which Bar-Ilan University, Ben-Gurion University of the Negev, the Geology Survey of Israel, IDC Herzliya, Israel Oceanographic and Limnological Research (IOLR), Hebrew University, the Ruppin Academic Center, Tel Aviv University, the Technion, the University of Haifa, and the Weizmann Institute of Science are partners, respectfully award you Funding to participate in the Convention in Israel or overseas in the Sea Science field following your winning the tender and to allow you to participate in the Convention.

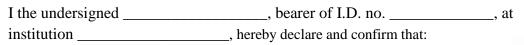


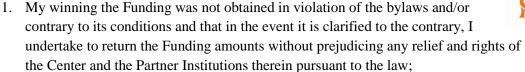


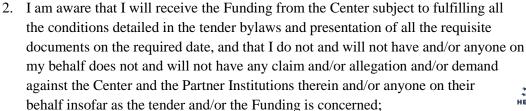


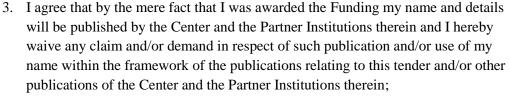


As a condition precedent to receiving the Funding you must complete your details below and state as follows:









- 4. I undertake that any publication deriving from my participation in a convention/workshop/training and courses will mention the Center's support in the following format: "Funding (or support) provided to XXX by the Mediterranean Sea Research Center of Israel";
- 5. I am aware that any tax, deduction or demand for payment of tax, of any type, will be my sole responsibility and at my expense. The Center may remit to the tax authorities, if required to do so by law, my details and/or deduct tax at source. The Center will not be obliged to pay any tax in connection with winning the tender.

This is my name, this is my signature, and the content of this statement of mine is true.

In witness whereof, I hereto set my hands:





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Appendix C – Winner's Request to Receive Reimbursement of Expenses for Participating in a Convention/Workshop/Training/Course in Israel or Overseas Supported by the Mediterranean Sea Research Center for Israel According to the Tender - To Receive Funding to Participate in a Convention/Workshop/Training/Course in Israel or Overseas in the Sea Sciences Field for Students Holding an Advanced Degree (Master's, Doctorate, or Postdoctorate) and Technical Staff in Institutions Participating in the Mediterranean Sea Research Center for Israel – Year A 5771

Tender No.: 9/4





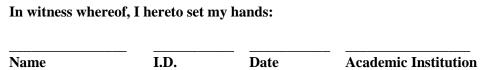


h	האוניברסיטה העברית בירושלים THE HEBREW UNIVERSITY OF JERUSALEM

Request Details for Reimbursement of Expenses			
Name of Student/Member o	f Technical Staff:	<b>Bar-Ilan</b> University	
I.D.:	<u> </u>		
Address:	Major:	Ben-Gurion University of the Negev	
Program of Study:	Institution Name:	of the Negev	
Mobile Telephone:	E-mail Address:		
Attached hereto are the follo	wing documents: ravel: E-ticket and photocopy of passport, including	WEIZMANN INSTITUTE OF SCIENCE	
	the page with the stamp confirming my exit from the	<del>-</del>	
of Israel and the stamp or boar	ding pass confirming my return to Israel.		
Original invoices and receipts appropriate box with a V):	for reimbursement of expenses as follows (mark the	ne  * IDC HERZLIYA  School of Sustainability Founded by Israel Corp., ICL & ORL	
Flight ticket in my name	e	\	
Payment for my particip	pation in the Convention		
Payment for my accomi	modation overseas	***	
Additional expenses, ple	ease specify:		

Receipt of the Funding is subject to approval in advance of the executives and budget, income tax regulations and the Planning and Budget Committee.

I confirm that I am not receiving additional funding from other sources in respect of reimbursement of expenses that were approved within the framework of the Mediterranean Sea Research Center of Israel. I am aware that receipt of payment is contingent upon remitting original invoices and receipts.



Amount requested for reimbursement of expenses:





